3 Nov 2021

To: The Master, the Dean, the Associate Dean and Tutors,

The 55th Master and Tutors meeting will be held on Saturday, **6 Nov 2021, at 9:30 a.m.** in Senior Common Room.

1. Adopt and receive last meeting minutes
2. General updates on College life
3. Report on the following items:
   1. Admission
   2. Recycling arrangement
   3. Dining hall service
4. Discuss on the following items:
   1. Vaccination and visitor policy
   2. NW2F Renovation
   3. Laundry machine replacement
   4. SA and students’ organization
   5. Exchange and returning students in Semester 2
5. A.O.B.

Orion Lee

Senior Tutor